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| 芮城县行政审批服务管理局  2022年政府信息公开工作  年 度 报 告  本报告由总体情况、主动公开政府信息情况、收到和处理政府信息公开申请情况、政府信息公开行政复议及行政诉讼情况、存在的主要问题及改进情况、其他需要报告的事项六部分组成，所列数据统计时限为2022年1月1日至2022年12月31日。本报告的电子版可在芮城县人民政府门户网站（www.rcx.gov.cn）下载。  一、总体情况  2022年芮城县行政审批服务管理局始终坚持“以公开为常态，不公开为例外”“应公开、尽公开”的原则。依据《中华人民共和国政府信息公开条例》第十九条、第二十条列举的法定主动公开政府信息和可能对公民、法人或其他组织的权利义务产生影响的，或应该让公众广泛知晓或参与的政府信息，都主动公开。  (一)提高思想认识，明确责任分工  我局对政务公开工作十分重视，局领导多次反复强调信息公开工作重要性。全局干部职工对政务公开工作对于优化营商环境、维护和谐稳定所起到的重大政治作用有了充分认识。同时局领导班子把政务公开工作作为一项重要工作来抓，全面落实主体责任，形成了层层抓落实的工作局面，加强了对政务公开工作的领导，做到领导工作到位、责任落实到人。  （二）务求公开时效，优化营商环境  一是转变服务作风，树立窗口形象。我局把推行政务公开与改进机关工作作风相结合，制定并于大厅公示了《芮城县人民之家窗口服务规范》，便于办事群众对照规范要求对我局工作人员的服务作风进行监督。  二是公开办事流程，提高服务效能。我局结合自身职能及时公开行政审批相关的政策法规、办事程序、办事条件、办事时限、办事结果、服务承诺等事项。同时为了切实提高行政审批服务效能，我局持续深化“一网通办”政务审批服务，目前全局所承担的政务服务事项可全部通过芮城县政务服务网实现“一网通办”。县政务服务事项网上可办率、实办率均达到100%，实现了“不见面”审批。同时大力压缩审批时限，切实落实“最多跑一次”要求，行政审批服务更加便民、高效。  （三）接受社会监督，切实服务于民  服务窗口实行“好差评”服务评价机制，主动接受社会监督，促进依法行政，树立“人人为营商环境服务”理念，及时有效解决群众诉求，做到事事有着落，件件有回声，力保群众满意率达到100%。  二、主动公开政府信息情况   |  |  |  |  | | --- | --- | --- | --- | | 第二十条第（一）项 | | | | | 信息内容 | 本年制 发件数 | 本年废止  件数 | 现行有效件数 | | 规章 | 0 | 0 | 0 | | 行政规范性文件 | 0 | 0 | 0 | | 第二十条第（五）项 | | | | | 信息内容 | 本年处理决定数量 | | | | 行政许可 | 35037 | | | | 第二十条第（六）项 | | | | | 信息内容 | 本年处理决定数量 | | | | 行政处罚 | 0 | | | | 行政强制 | 0 | | | | 第二十条第（八）项 | | | | | 信息内容 | 本年收费金额（单位：万元） | | | | 行政事业性收费 | 0 | | |   三、收到和处理政府信息公开申请情况   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | | | 申请人情况 | | | | | | | | 自然人 | 法人或其他组织 | | | | | 总计 | | 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 | | 一、本年新收政府信息公开申请数量 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 二、上年结转政府信息公开申请数量 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 三、本年度 办理结果 | （一）予以公开 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （二）部分公开（区分处理的，只计这一情形，不计其他情形） | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （三）不予公开 | 1．属于国家秘密 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2．其他法律行政法规禁止公开 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 3．危及“三安全一稳定” | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 4．保护第三方合法权益 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 5．属于三类内部事务信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 6．属于四类过程性信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 7．属于行政执法案卷 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 8．属于行政查询事项 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （四）无法提供 | 1．本机关不掌握相关政府信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2．没有现成信息需要另行制作 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 3．补正后申请内容仍不明确 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （五）不予处理 | 1．信访举报投诉类申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2．重复申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 3．要求提供公开出版物 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 4．无正当理由大量反复申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 5．要求行政机关确认或重新出具已获取信息 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （六）其他处理 | 1.申请人无正当理由逾期不补正、行政机关不再处理其政府信息公开申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2.申请人逾期未按收费通知要求缴纳费用、行政机关不再处理其政府信息公开申请 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 3.其他 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | （七）总计 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 四、结转下年度继续办理 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  1. 政府信息公开行政复议、行政诉讼情况  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 行政复议 | | | | | 行政诉讼 | | | | | | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | | | | | 复议后起诉 | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |   五、存在的主要问题及改进情况  （一）存在的问题  1.政务信息公开在公开数量、公开范围、公开形式等基础性工作方面仍存在不足；  2.存在着信息内容公开不全面的问题。  （二）整改措施及完成情况  1.加强组织领导，保证政务公开效果。我局高度重视政务公开工作，成立了由局长杨耐耐同志任组长、各股室部门负责人为成员的政务公开工作领导小组。领导小组不定期召开会议研究解决工作中存在的问题，及时收集相关意见和建议，切实做好政府信息公开工作。  2.严格公开程序，确保政务公开合规。各股室提供政务公开的内容后,在发布卡上由供稿股室负责人审核并签字，然后由分管股室的领导审核并签字，再由副局长审核并填写保密审查意见，最后由局长审核并签字同意后再予以公开。  六、其他需要报告的事项  无  2023年1月18日  芮城县行政审批服务管理局 |
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